

Public Governance Meeting Agenda · May 24, 2019 · 12:30-3:30pm
San José City College, 600 S. Bascom Ave., San José, CA 95128, Room T-415

Purpose: As the South Bay Consortium Steering Committee members represent individual districts and as a region plan, develop, recommend and implement adult educational programs aligned with AB104 legislation.

Guiding Principles

- Focus on the needs of adult education students first • Embrace collaboration and partnership to have a positive collective impact on our region
- Work with transparency and inclusion with all stakeholders • Seek other community partnerships and connections to leverage resources and achieve better outcomes
- Explore expansion and innovation in adult education services in the region • Commit to ideas, decisions and practices that anticipate the future needs for adult learners in our region

Meeting Norms

- Meetings start on time • Members come prepared • Decision making is by consensus • Presume good intentions • Focus on issues, not people • Impact on students most important • One person speak at a time • All members are given opportunity to be heard

SBCAE District	Member	Alternate	SBCAE District	Member	Alternate	Faculty
Campbell Adult & Community Education (CACE)	Usha Narayanan <i>AS Co-Chair</i>	Leslie Johnson-Tatsuta	East Side Adult Education	Traci Williams	Kathy Frye	David Grant Santa Clara Adult Education
Milpitas Adult Education	Greg Barnes	Giuliana Brahim	Santa Clara Adult Education	Brenda Carrillo	Christine Berdiansky	Phil Crawford San José City College
Silicon Valley Adult Education	Peter Mac Donald	Norma Martinez	West Valley Mission CCD	Valerie Jensen	Rob Gamble	
San José Evergreen CCD	Kishan Vujjeni <i>CC Co-Chair</i>		West Valley Mission CCD	Mae Conroy		
San José Evergreen CCD	William Watson		Executive Director Bob Harper	Ilse Pollet		Guests:

Working Lunch		All	
12:30	1) Call to Order	Co-Chair	ACTION
12:35	2) Approval of Meeting Agenda	All	ACTION
12:40	3) Approval of April 24 Steering Committee Meeting Minutes	All	ACTION
12:50	4) Public Comments/Announcements – 2-minute limit	All	INFORMATION
1:15	5) Consultation Council Report	David, Phil	INFORMATION
1:25	6) Approval of the SBCAE Three-Year Regional Plan (3YRP)	Co-Chairs, Bob, Ilse	ACTION
2:05	7) Next Steps for 3YRP Implementation <ul style="list-style-type: none"> a) 2019-20 Annual Plan Development <ul style="list-style-type: none"> • Set June 14 and 28 as Plan Development Study Sessions • CAEP Best Practices: SBCAE Projects, Consultation Council b) Assignments: Steering Committee Leads for Certain Areas 	Co-Chairs, Bob, Ilse	INFORMATION
2:35	8) Independent Contracts <ul style="list-style-type: none"> a) 2019-20 Independent Contractor Agreements for Ilse Pollet, Bob Harper b) SBCAE Contracting Process 	Co-Chairs	ACTION INFORMATION/ DISCUSSION
3:00	9) CFAD – Changes in State Directions <ul style="list-style-type: none"> a) Adjustments to Member Allocations 	Bob, Co-Chairs	INFORMATION

	b) Approval June 14 c) Member Certification by June 28		
3:10	10) Calendar – Proposed 2019-20 Meeting Dates	Ilse, Shana	INFORMATION
3:25	11) Agenda Development a) AWD discussion – how does it line up w/3yrp? What is Natalie’s direction? (Discuss data-numbers of AWD students served) b) Child care – invite community partners c) Approve Annual Plan d) Approve 2019-20 Calendar	All	INFORMATION
3:30	12) Adjournment	Co-Chair	ACTION

DRAFT CALENDAR 2019

July 12	Steering Committee, 12-3:30pm
July 14-17	ACCE

Aug. 2	Steering Committee, 12-3:30pm
Aug. 16	Steering Committee + Data Session, 11am-3:30pm
Aug. 16	Consultation Council, 10-11am Transition Specialists Transition Specialists

Sep. 6	Steering Committee, 12-3:30pm
Sep. 20	Steering Committee, 12-3:30pm
Sep. 27	Faculty Work Group meeting, 1-4pm Transition Specialists Transition Specialists

Oct. 3-4	CATESOL
Oct. 11	Steering Committee, 12-3:30pm
Oct. 16	Community Partner meeting – breakfast
Oct. 25	Steering Committee, 12-3:30pm
Oct. 29-30	CAEP Summit Transition Specialists Transition Specialists

Nov. 8	Steering Committee, 12-3:30pm
Nov. 22	Steering Committee + Data Session, 11am-3:30pm
Nov. 22	Consultation Council, 10-11am Transition Specialists Transition Specialists

Dec. 6	Faculty Work Group meeting, 1-4pm
Dec. 13	Steering Committee, 12-3:30pm March 22 Transition Specialists Transition Specialists

2020

Jan. 17	Steering Committee, 12-3:30pm
Jan. 31	Steering Committee, 12-3:30pm Transition Specialists Transition Specialists

Feb. 7-8	CAEEA
Feb. 13?	Steering Committee, 12-3:30pm
Feb. 28	Steering Committee + Data Session, 11am-3:30pm
Feb. 28	Consultation Council, 10-11am Transition Specialists Transition Specialists

Mar. 6	Faculty Work Group meeting, 1-4pm
Mar. 10	Community Partner meeting – breakfast
Mar. 20	Steering Committee, 12-3:30pm Transition Specialists Transition Specialists

Apr. 3	Steering Committee, 12-3:30pm
Apr. 6-7	Leg Day/Week
Apr. 23-24	CCA?E?
Apr. 24?	Steering Committee, 12-3:30pm Transition Specialists Transition Specialists

May 8	Professional Development Conference
May 22	Steering Committee + Data Session, 11am-3:30pm
May 22	Consultation Council, 10-11am Transition Specialists Transition Specialists

June 9-11	CASAS Institute?
June 12	Steering Committee, 12-3:30pm
June 26	Steering Committee, 12-3:30pm Transition Specialists Transition Specialists