

Project 6 – Immigrant Integration Framework/Metrics*I DATA – Building the capacities of the data systems to capture and report IIF outcomes*

- 1.1 In all Data Systems Activities act as a support and guide to the SBCAE’s Data Team – studying and reporting capacity of current systems and providing support to enhance Data Team’s own capacity as a part of the Immigrant Integration Framework (IIF) Project 6.2 Sustainability Plan (including meeting regularly with Chairs and SBCAE Data Team, facilitating research, connecting to resources for professional development).
- 1.2 In all Data Systems Activities to achieve Project 6.2 objectives, observe all applicable rules and best practices of privacy in data sharing. Build common understanding about data sharing principles in the SBCAE as a part of the Project 6.2 Sustainability Plan.
- 1.3 Monitor and report regularly to SBCAE Chairs, Steering Committee and Data Team the evolving directives and policy of the state AEBG office and other state and federal agencies around data and immigrant integration metrics.
- 1.4 Work with CASAS/TE to produce and review queried reports from current TOPSEnterprise (TE) system identifying cohorts of immigrant students, tracking IIF metrics in both the demographic fields, the outcome/update fields, and the aggregation and reporting of EL Civics assessments.
- 1.5 Work with CASAS/TE to identify new protocols for capturing and reporting IIF metrics (new fields, redefined fields, proxy markers delivering new reports).
- 1.6 Work with CASAS/TE to track support services referrals in fields in the current systems (in TE/WIOA data dictionary identified as Support Services, Transition Services, Career Services and Training Services)
- 1.7 Study current SBCAE practices to report and assess how Support Services are delivered, how data are captured and reported, and assessed as to their impact on student persistence and outcomes.
- 1.8 Work with CASAS/TE to identify additional data tracking to be added to the system to track support services and referrals.
- 1.9 Study and report on the use of COMIS Services Data Elements (the CC MIS system) to report metrics aligned to the IIF, including but not limited to CalWORKS, Student Matriculation, Disabled Student Services, Student Success, Economic Opportunity Program and Financial Aid Status elements.



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Priorities - Project 6 Area for FY 18-19

- 1.10 Explore how the Community Pro case management/referral system and TE systems can complement, share data, and identify and report metrics for the IIF.
- 1.11 Examine other data systems in the region that track metrics aligned to the IIF goal areas: e.g. CalWorks, county social services, homeless and criminal justice systems, and other community-based organizations' data elements and reporting. \
- 1.12 Explore and report to the SBCAE how data in these other systems could be captured and reported in the SBCAE's assessment of IIF progress and program effectiveness.
- 1.13 Direct and support the collaborative project with the Stanford Immigration Policy Lab's Immigrant Integration Survey Tool: both as a general generator of baseline II data and possible assessment of SBCAE effective practices to achieve immigrant integration.
- 1.14 In support of the SBCAE Data Team, aggregate, analyze and report all relevant IIF data for the SBCAE's 18-19 Annual Plan and the Three Year Regional Plan including but not limited to regional and demographic data, and adult education outcomes data and trends.
- 1.15 Provide a comprehensive quarterly report on Data Systems' Activities to the SBCAE Chairs to review progress and make possible amendments or additions to this list of Data Systems Deliverables, with the expectation that current movement in state legislation, state office policy, federal funding policies, and regional needs and opportunities may demand new priorities

2 Community Connections

- 2.1 Resource Bank & Asset Mapping
- 2.2 Identify gaps and opportunities for reciprocal referral networks and prepare Adult Schools to operate reciprocal referrals
- 2.3 Prepare reciprocal referral networks to operate through the 2018-19 school year
- 2.4 Finalize and deploy CACE pilot evaluation strategy for school year 2018-19
- 2.7 Monitor student/client progress through 2018-19 school year

3 Curriculum

- 3.1 Map existing curricula to the eight goal areas of the II Framework



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- 3.2 Identify gaps in curriculum - locate/create new curriculum to fill gaps
- 3.3 Identify promising instructional strategies and program design for teachers and CBOs to use the framework
- 3.4 Provide professional development opportunities
- 4 *Sustainability Plan: facilitate production of a strategic outline of sustaining the project beyond FY 2018-2019*
 - 4.1 Track roles, functions and outcomes of current SBCAE member personnel and practices that already support the achievement of IIF outcomes
 - 4.2 Map suggested changes that would need to happen to continue the work of achieving Immigrant integration metrics in the eight goal areas of the framework
 - 4.3 Vet proposed draft of sustainability plan with SBCAE Co-Chairs, Steering Committee and other appropriate SBCAE staff to modify as needed
 - 4.4 Continuously connect findings with the SBCAE's Three Year Regional Plan so that it anticipates the changes suggested by the Sustainability Plan
 - 4.5 Present the finished Sustainability Plan concurrently with the SBCAE's Submission of it Three Year Regional Plan