



SOUTH BAY CONSORTIUM for ADULT EDUCATION

Campbell Adult and Community Education
East Side Adult Education
Milpitas Adult Education

Santa Clara Adult Education
Silicon Valley Adult Education
San Jose City College

Evergreen Valley College
Mission College
West Valley College

2022-2023 SBCAE CALENDAR

2022

July 15	Student Data due in TOPSPro (Q4) FINAL

Aug. 1	Employment and Earnings Follow-up Survey
Aug. 19	Steering Committee Meeting

Sept. 1	20/21 and 21/22 Member Expense Report due in NOVA (Q4)
Sept. 1	July 1, 2021 to June 30, 2022 expenses by program area due (estimates only) in NOVA
Sept. 9	Faculty Work Group Meetings
Sept. 14	Annual Plan for 2022-23 due in NOVA
Sept. 16	Consultation Council Meeting
Sept. 16	Steering Committee Meeting
Sept. 16	Data Study Session
Sept. 20	Transition Specialist Meeting (2:30-4:30pm)
Sept. 30	20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q4)
Sept. 30	End of Q1

Oct. 4	Transition Specialist Meeting (PD)
Oct. 14	Steering Committee Meeting
Oct. 18	Transition Specialist Meeting
Oct. 30	22/23 Member Program Year Budget and Work Plan due in NOVA
Oct. 31	Student data due in TOPSPro (Q1)
Oct. 31	Employment and Earnings Follow-up Survey

Nov. 1	Transition Specialist Meeting (PD)
Nov. 4	Faculty Work Group Meetings
Nov. 15	Transition Specialist Meeting
Nov. 18	Consultation Council Meeting
Nov. 18	Steering Committee Meeting
Nov. 18	Data Study Session
Nov. 30	22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA

Dec. 1	July 1, 2021 to June 30, 2022 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
Dec. 1	20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
Dec. 9	Steering Committee Meeting
Dec. 13	Transition Specialist Meeting
Dec. 31	20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1)
Dec. 31	End of Q2



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2023

Jan. 17	Transition Specialist Meeting
Jan. 20	Steering Committee Meeting

Feb. 3	Faculty Work Group Meetings
Feb. 10	Consultation Council Meeting
Feb. 10	Steering Committee Meeting
Feb. 10	Data Study Session
Feb. 14	Transition Specialist Meeting

March 3	Professional Development Day
March 7	Transition Specialist Meeting (PD)
March 10	Steering Committee Meeting
March 21	Transition Specialist Meeting

April 7	Steering Committee Meeting
April 18	Transition Specialist Meeting
April 28	Steering Committee Meeting

May 5	Faculty Work Group Meetings
May 16	Transition Specialist Meeting
May 19	Consultation Council Meeting
May 19	Steering Committee Meeting
May 19	Data Study Session

June 9	Steering Committee Meeting